



AVIATION REFUELLING LIABILITY QUESTIONNAIRE

Note	Questionnaire	2025
1	Name and address of Insured	VIETNAM AIR PETRO COMPANY LIMITED (SKYPEC) Address: 202 Nguyen Son, Bo De Ward, Ha Noi city, Viet Nam
2	Name of Airport(s) or other locations where Insured operates and where coverage is to apply	2.1. Noi Bai International Airport 2.2. Cat Bi International Airport 2.3. Tho Xuan Airport 2.4. Van Don International Airport 2.5. Vinh International Airport 2.6. Dong Hoi International Airport 2.7. Da Nang International Airport 2.8. Cam Ranh International Airport 2.9. Phu Bai International Airport 2.1. Phu Cat Airport 2.11. Pleiku Airport 2.12. Chu Lai Airport 2.13. Tuy Hoa Airport 2.14. Tan Son Nhat International Airport 2.15. Can Tho International Airport 2.16. Buon Ma Thuot Airport 2.17. Lien Khuong International Airport 2.18. Phu Quoc International Airport
3	Which of the following does the insured do? (a) Purchase fuel? (b) Store fuel? (c) Refine and/or supply fuel only (d) Refuel aircraft? (e) Supply lubricant?	Yes Yes Supply Fuel only Yes No
4	What is the Insured's estimated gallonage/ litreage for the next 12 months: Split (a) Refined and/or supplied only (b) Refuelled into aircraft by the Insured What was the actual gallonage/ litreage for the past 12 months? Split (a) Refined and/or supplied only (b) Refuelled into aircraft by the Insured	 574.241.122 US gallon 557.609.013 US gallon
5	What estimated gallonage/litreage in the United States will be: (a) Refined and/or supplied only (b) Refuelled into aircraft during the next 12 months?	No
6	If "into aircraft" refueling is carried out, by what means (e.g. underground, hydrant, bowser or other)	Refuelers
7	Is there any supply by self service? (e.g. credit card sales) If "into aircraft" refueling is carried out by tanker, how many tankers are there and at which locations are they? Within airport confines only, is any distinction made between trucks carrying different fuels?	- We have a total of 72 refuelers as detailed below: 7.1. Noi Bai International Airport: 08 Refuelers x 10.000 USG 7.2. Cat Bi International Airport: 03 Refuelers x 5.000 USG 7.3. Tho Xuan Airport: 04 Refuelers x 5.000 USG 7.4. Van Don International Airport: 01 Refueler x 5.000 USG, 01 Refueler x 10.500 L 7.5. Vinh International Airport: 01 Refuelers x 5.000 USG 7.6. Dong Hoi International Airport: 02 Refueler x 5.000 USG, 01 Refueler x 13.500L 7.7. Da Nang International Airport: 04 Refuelers x 10.000 USG, 03 refueler x 5.000 USG 7.8. Cam Ranh International Airport: 06 Refueler x 10.000 USG 7.9. Phu Bai International Airport: 03 Refuelers x 5.000 USG 7.10. Phu Cat Airport: 03 Refuelers x 5.000 USG 7.11. Pleiku Airport: 02 Refuelers x 5.000 USG 7.12. Chu Lai Airport: 02 Refuelers x 5.000 USG 7.13. Tuy Hoa Airport: 02 Refuelers x 5.000 USG 7.14. Tan Son Nhat International Airport: 09 Refuelers x 10.000 USG 7.15. Can Tho International Airport: 03 Refuelers x 5.000 USG 7.16. Buon Ma Thuot Airport: 03 Refuelers x 5.000 USG 7.17. Lien Khuong International Airport: 03 Refuelers x 5.000 USG 7.18. Phu Quoc International Airport: 06 Refuelers x 5.000 USG, 01 Refueler x 7.000 USG, 01 Refuelers x 10.000 USG - Our refuelers carry only JET A-1

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8	Types of aircraft fuelled:	
	(a) Jets (Avtur)	Yes
	(b) Turbo props (Avtur)	Yes
	(c) General Aviation (Avgas)	No
	(d) Helicopters	Yes
9	If refueling is carried out, under what type of contract is this performed (e.g. direct to customer or tar box agreement)? Please provide sight of current contract wording and/or Standard Form of Contractual Terms and Conditions	Use IATA's standard framework agreement. There are two forms of sales and contract signing: Direct sale to the airline under a direct contract. Signing a contract with an agent to sell to an airline. Skypec does not sign directly with the agent's customer.
10	Describe quality assurance programmes in place for both refining and refueling including checks undertaken during the refining process.	We have applied the regulations of Vietnam and international institute. Details are as below: - Circular no: 04/2018/TT-BGTVT on 23 January 2018 (<i>Effective from 15 April 2018</i>). - Joint inspection group (JG) standards... Additionally We have had internal procedures to control Jet A-1 quality over all supplied chain of SKYPEC.
	Is the same equipment used for the manufacture of all types of fuel?	We have only purchased Jet A-1 from refineries and supplied it for Airlines
	Is recurrent training of employees undertaken and is there a procedure manual?	Yes, it is. We have the training manual and the training program that approved by Civil Aviation Authority of Vietnam
	Does the insured have any contracts with dealers, if so what checks are made on their equipment and procedure?	The Insured have two contracts with Noi Bai Aviation Fuel Service JSC (NAFSC) at Noi Bai airport and Tan Son Nhat Petrol Commercial JSC (TAPETCO) at Tan Son Nhat airport. The Insured's fuel is refueled into aircraft by the two companies' hidden fueling system.
11	How does the Insured ensure that dealers are up to deal with risk management procedures? (size of nozzles used for different fuelling operations)	No
	Is a Full Hold Harmless and Indemnity given to Insured, give minimum limits demanded from dealer by Insured?	No
12	Does the insured refuel any military aircraft and if so what type of contractual wording is used?	Yes
13	Has any insurer declined to provide insurance in the past?	No
14	What is the insureds claims experience for the last 10 years?	No
	If previously uninsured:	
	Has the Insured had an incident which would have given rise to a claim under an insurance policy if one had been in force. What would the approximate monetary amount have been?	No

We declare that to the best of our knowledge and belief the above statements are true and that no material information has been withheld.

Signing this form does not bind the proposer to complete the insurance but it is agreed that this form shall be basis of the contract should a policy be issued.

Date: August 14, 2025

Signature of Proposer: 

